

REIMBURSEMENT OF TUITION FEE

Certified that the Child / Children mentioned below in respect of who reimbursement of tuition fee is claimed are wholly dependent on me...

Name of Child	Date of Birth	School in which studying	Class in which studying	Monthly tuition fee actually payable	Tuition fee actually paid from	Amount of reimbursement claimed
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. Certified that the tuition fees indicated against the child / each of the children had actually been paid by me vide certificate(s) from the Institution(s) attached.

3. Certified that...

(I) My wife / husband is a Central Government servant and her / his pay does not exceed Rs. 1,200 but she / he will not claim reimbursement of tuition fee in respect of our child / children.

(ii) My wife / husband is not a Central Government servant.

(iii) My wife / husband is employed with _____. She / he is not entitled to reimbursement of tuition fee in respect of any child / children.

4. Certified during the period covered by this claim the child / children attended the school(s) regularly and did not absent himself / herself / themselves from the school(s) without proper leave for a period exceeding one month.

5. Certified that the child / children mentioned have not been studying in the class for more than 2 years.

6. Certified that I or my wife / husband have / has not claimed and will not claim the children's educational allowance in respect of the children mentioned above.

7. In the event of any change in the particulars given above which affect my eligibility for reimbursement of tuition fees, I undertake to intimate the same promptly and also to refund excess payment if any made.

Signature of Government Servant

NAME IN BLOCK LETTERS _____
Designation and Office _____

(Strike out which is not applicable)

(Employer other than Central Government to be mentioned)

Certified that Shri / Kumari _____ son / daughter of Shri _____ passed out from class _____ in _____ He / She had paid tuition fee for the period from August _____ to July _____ / April _____ to March _____ as per detail given below...

1. Tuition Fee Rs. _____ per month
2. Science / Music fee Rs. _____ per month

Certified that Shri / Kumari _____ is at present a student of class _____ since _____ and paid tuition fees for the period from _____ to _____ as per detail given below...

1. Tuition Fee Rs. _____ per month
2. Science / Music fee Rs. _____ per month

Certified that this is a school recognized by the education authorities of UP / State / Union Territory Administration.

Date _____

Place _____

(Principal)
Stamp of the Institution

Note: Certificate from the head of the institution should be furnished in the month of April and August of every year covering the periods as shown below...

April - August of the preceding year to March of the current year
August - April to July of current year